

377 Board Minutes

Regular Meeting – April 14, 2016

I. ROLL CALL: Ron Morehead called the 377 Board meeting to order at 10:02AM and took roll call. Mary Caisley, Ron Morehead, Diane Crutcher, Vern McGinnis, Phylis VerSteeh all present. Staff present: Laura Beavers and Phaedra Morris.

II. APPEARANCE BY MEMBERS OF THE PUBLIC - No Public Present.

III. CONSENT AGENDA

Bills processed were for January, \$59,209.16; February, \$55,216.04; and March, \$55,466.92. Mary Caisley questioned if Easter Seals sent an invoice in. Laura Beavers stated Easter Seals is a fee for service and will be billing quarterly and we actually received it yesterday. Since Easter Seals' invoice is for approximately \$6300, which is almost 75% of their entire awarded funding, we will be scheduling an on-site visit with them to review before issuing payment.

IV. ITEMS FOR ACTION

A. Approval of Board Meeting Minutes – January 14, 2016

Vern McGinnis motioned to approve the minutes. Phylis VerSteeh seconded motion. Motion unanimously carried.

B. Grant staff the authority to execute a contract on behalf of The McLean County Board for Care and Treatment of Persons with a Developmental Disability with Streamline Healthcare Solutions, L.L.C., and/or its agents, once staff has successfully negotiated acceptable terms.

Laura Beavers stated we need action to move forward with this item. The County attorney indicated to me that I need to ask for the authority to enter into the contract. He also examined the statute for the 377 Board and it is permissible for the board to enter into a contract of this nature. Craig Nelson from County IT Department has reviewed this and is in full support of this program.

Laura Beavers stated this item will go before the Board of Health for approval at their May meeting. Diane Crutcher inquired if there was the availability to transfer funds from the 553 Board to the 377 Board if the 553 Board does not approve this item or can't approve due to statute so the 377 Board could then move forward with the purchase? Laura Beavers stated she would have to check with Walt Howe and the County to determine if that's a possibility. Laura Beavers stated she will provide follow-up to this Board before the May 11th Board of Health meeting. Diane Crutcher thanked Laura Beavers for her tireless efforts in making sure this objective is completed.

Mary Caisley motioned to approve. Diane Crutcher seconded. Motion unanimously carried.

C. Final Funding Criteria and Guidelines

Mary Caisley inquired about #9 on page 10. Should we tweak the "with a documented plan" if we purchase the website program? Diane Crutcher suggested replacing the terminology above with "using the designated process". Members unanimously agreed.

Also suggested for C. on page 11 to replace "Quarterly Reporting Guidance and the CY17 Quarterly report to say "designated process".

Phaedra brought to the attention of the Board of a typo in #3 on page 13 to correct spelling from "budged" to "budgeted".

Mary Caisley inquired as to which of our funded agencies are DHS grantees. Laura Beavers stated Marcfirst is and possibly United Cerebral Palsy and LifeCIL.

Diane Crutcher motioned to approve with amendments that have been made. Vern McGinnis seconded. Motion unanimously carried to approve Final Funding Criteria and Guidelines.

D. Final Application

Diane Crutcher inquired at what point can the approved application be shared with agencies who would like to seek funding? Laura Beavers stated typically once we post on the website any agency can view it. If you want to discuss or change this for the future to be able to see the application after approved but before posted we could do that. After discussion it was decided that once application is approved today it can be shared with agencies. Mary Caisley asked if there should be an item of information to the Board of Health stating we are sharing to keep them informed. Laura stated that this could be discussed at one of the Joint Board meetings and formally approved for the next funding process. Also to note that this application will look a little different once posted on the website. Laura Beavers also mentioned this application hasn't changed that drastically that agencies could review previous applications on our website and the new one will not look too much different.

Diane Crutcher inquired if board members could share the tentative deadlines. Laura Beavers stated yes because it was included in a previous packet and is public knowledge.

Diane Crutcher motioned to approve. Ron Morehead seconded. Motion unanimously carried.

V. ITEMS FOR INFORMATION

A. McLean County Center for Human Services Announcement

Laura Beavers stated this announcement was requested by Center for Human Services for us to provide to both boards. This is important to this board because typically 5 years ago the Center wouldn't have seen clients with developmentally disabilities and intellectual disabilities and recently they have been seeing many of the Marcfirst clients.

B. McLean County Center for Human Services Tour

Laura Beavers stated Tom Barr, CEO of CHS, has offered a tour for the board members. All board members expressed interest in taking tour. Laura Beavers stated we will send out a Doodle Poll to offer some dates. Laura Beavers also suggested asking the agency during the tour what percentage of their clients served is the developmental disability population.

VI. ITEMS FOR DISCUSSION

VII. BOARD ISSUES

- A.** Diane Crutcher announced that the senior staff of the State Developmental Disability department will make themselves available for a video conference. We could contact ISU, State Farm, BroMenn, or Country to see if they will work with us to use one of their video conferencing rooms. We can have the Director for DD and his entire senior staff depending on the kinds of topics we would like to have addressed.
- B.** Mary Caisley inquired that knowing the County has this extra sales tax money coming in and if they fund any supportive housing, will that include any DD population? Laura Beavers stated she doesn't have any information that piece.

VIII. ADJOURNMENT

Diane Crutcher motioned to adjourn the meeting. Phylis VerSteegeh seconded motion. Motion carried. Meeting adjourned at 11:26AM.